

EIS Meeting Local Association Minutes
Secondary Schools Support Service Building
23.9.15

5.1:0 Constitution of the meeting

Chair: Gavin Hunter

Minute: Wendy Cowan

Present: Karen Farrell, Lindsay Hunter, Teresa Barker

5.1:1 Apologies: Gordon Joyce

5.2:1 Minutes Accuracy

Minutes agreed.

Proposed: Lindsay Hunter

Seconded: Karen Farrell

5.2:2 Matters arising from previous Minutes

- Shona Wallace has not been in contact with Learning Reps to date. KF agreed to contact her.
- TB and KF have now taken up vacancies on LNCT and will both attend next meeting, set for 12.11.15.
- University Partnership - meeting set for Friday (25.9.15) has been cancelled.
- Shared Service Business Plan - event took place in Alloa Town Hall. Both EIS and SSTA were represented. It was noted the attendance at both sessions was poor, however all Trade union members were encouraged to vote on line.
- EIS LA website - training is available if required. GH has decided to develop this on his own at present.
- Learning Reps will be able to add to the website, in terms of advertising events.

5.3:1 Secretary's Update

LNCT -

- Early Years Provision - GH has become aware of issues regarding Working Time Agreement. Advice and clarification required when teachers are placed in Nursery provision.
- Staffing - situation difficult at the moment and for the foreseeable future with regard to teacher numbers. Long term solution may be "distance learning"; not a solution to the immediate problem.

- PVG- Lillian McVey fed back. Authority has made good progress and is on track with quotas. Staff members who had not completed the process have received written communication.

There remains an issue re some employees paying and others not! This has been an administration error! It was clarified Stirling Employees did not pay for the PVG Scheme.

5.3:2

Appointment Procedures - Promoted Post Holders.

Policy for above is now in the final stage and only requires GH to meet with Sharon to sign the final agreed version.

5.3:3

Business case

Ready for consultation; GH was presented with monumental pile of paperwork; more expected by the end of September! Each case will be heard on an individual basis by Councillors!

5.3:4

Shared Service Business Plan (SSBP)

Chief Executive shared information re Shared Services at meeting on 22.9.15. Stirling Administration issued statement, they are withdrawing from Shared Services. In the interim little will change. It would appear view from Clacks Admin - all interested parties should attend the Business case in Dec, as planned and vote for the third option (revert back to the way things were)!

it is legal to withdraw from Shared Service twelve months after the decision has been made.

5.3:5

Facility Time

Less time now required given the likely decision to withdraw from Shared Services.

5.3:6

Workforce Planning Group.

GH has volunteered to join this Group which has been set up short term.

Treasurer's Update

5.4:1

KF has sent electronic copy of all books to EIS Head office. No reply as yet. KF will get in touch.

5.5:1

Learning Rep

KF met with Donald to discuss possible event based on the Curriculum for Excellence. This will take place at the end of Feb.

KF also happy to run workshops re GTCS - Professional Update.

All LR information will be available on the website.

5.6:1

Meeting Dates

Next meeting 28.10.15

5.7:1

Deferred items

- Membership engagement - minutes sent to all Reps who will then distribute to members. TBCF
- Website - GH will contact Headquarters for training for GH and GJ. TBCF
- Office space- appropriate materials to be shredded! TBCF

5.8:1

AOCB

- TB received an email enquiring about the amount of time spent on Union duties. GH will send a blanket response.
Calculation is 20 mins per wk for Primary Reps, 40 mins per wk for Secondary Reps.
- Literacy Coordinators - have been allocated Point 1 to carry out duties attached to this area, Primary only. This allocation is not available to early Years or Secondary.
- Appointment procedures - it was noted vacancies were being advertised but not appointed. Why is this?
GH agreed to follow this up.